

## Chairperson's Notes of the Administrative Systems IT Advisory Committee

Office of Enrollment Management  
216H Criser Hall

Wednesday, Oct. 19, 2011  
3:00pm – 4:00 pm

### **In Attendance:**

Committee Members- Zina Evans (Chair), Jim Ferrer (CFO), Ken Gerhardt (Graduate School), Stuart Hoskins (Finance and Accounting) Kimberly Brown(CALS/IFAS), Jeanna Mastrodicasa (Student Affairs), Bob Miller (Business Affairs), Kim Pace (Academic Affairs), Jodi Gentry (HR), Peter Pevonka (Research & Grants).  
Ex- Official Members - Dave Gruber (Enterprise Systems), Greg Dubois (Enterprise Systems)

### **Guest:**

Anna Prizzia (Director of Sustainability), Frank Phillips (Planning & Conservation), John Lawson (Energy Department), Jane Thomas (Enterprise Systems, PPD).

Meeting called to order at 3:05PM

### **Information Items:**

Dr. Evans called the meeting to order at 3:05pm. She thanked everyone for attending and went over the agenda for the meeting.

Today's Agenda:

- UF Energy Management System Proposal
- UF Shands Health Insurance Project/ Benefits Administration
- Student Modernization Project
- Update on Enterprise Systems Projects

1. Anna Prizzia and Greg Dubois presented the Project Proposal (Benefits, Impact, Outcomes, Risk Analysis and Cost) and Proof of Concept Plan (Data Warehouse, Pilot Buildings) on UF Energy Management System. There was discussion regarding energy savings, responding to customer service calls, reviewing energy plan and automating it, getting database and what we have now to promote energy saving plans, and the number of buildings that would be involved, and if any buildings would have a higher payoff than others in respect to energy consumption. Committee voted unanimously to have proposal presented to the council with the recommendation and assurance from Enterprise Systems would be able to monitor the cost and commitment from them on this project.

Jodi Gentry and Jane Thomas presented highlights of consolidating UF and Shands Health Insurance Project/Benefits.

2. Zina Evans led a group discussion on Benefits and Risk on the Student System Modernization Project and the need to focus on how we get this system done. Greg presented feedback from everyone that gave reasons for benefits and concerns for the system. .
3. Greg Dubois updated on Enterprise Systems Project: Updated and improved UF's financial system by moving to current version of PeopleSoft (9.1).

Meeting adjourned 4:07PM