UFIT Information Security
Web Content Editor Intern

Staff Contact Name: Michelline Fedele, IT Security Risk Analyst

Department: Information Security

Title of Internship: Web Content Intern

Brief Description of Internship:

Position will support the Risk Management team in keeping web content up to date and proofreading to detect errors in web content.

Specific Duties:

- Create, update, and proofread content for Information Security web pages
- Work with the Intake team on the Fast Path Solutions web page
- Help improve organization of the Information Security website to assist users in finding information
- Review Information Security Web pages for redundancy and errors

Hours Per Week: 10 -15 hours per week

Hourly Rate: $12.00

Work Location: Ayers building at 720 SW 2nd Ave

Qualifications Needed:

- Background in web design
- Knowledge of HTML and CSS
- Knowledge of cybersecurity threats and vulnerabilities
- Strong writing and grammatical skills
- FBI background check required

Learning Objectives:

- Identify the importance of Confidentiality, Integrity, and Availability in an enterprise system
- Learn and construct on the T4 platform by producing web pages
- Demonstrate openness, inclusiveness, sensitivity, and the ability to interact respectfully with all people and understand individuals' differences to communicate complicated or technical ideas to a broad group of people
- Develop an understanding of their career field of interest, including the skills, responsibilities, and career trajectory of professionals; specifically, by creating and editing web content for the Information Security team

- Develop effective work habits, including time management, punctuality, and personal accountability related to the work and its function in the economy.
  Identify, write down, and carry out performance objectives (mutually agreed upon by the employer, the UFIT experiential learning supervisor, and the student) related to the practical experience in their internship.