Hiring Manager Name & Title: Kimbley Standifer, Associate Director, IT – Center for Instructional Technology and Training
Unit: UFIT Web Services
Title of Internship: Web Assistant

Brief Description of Internship (please include physical location of the job):
Individual will assist web designers with creating visually appealing websites and use web accessibility tools to proof, detect and correct errors in web content.

Specific Duties:
• Review web content and use accessibility tools to create websites that are ADA compliant
• Edit websites in web content management system using HTML and CSS
• Ability to deliver quality customer service

Hours Per Week: 10 -15 hours per week
Hourly Rate: $13.00/hour
Work Location: HUB 221

Qualifications Needed:
• Ability to work with various teams
• Great communication skills
• Knowledge of web programming languages such as HTML and CSS

Learning Objectives:
By the end of the internship the student will be:
• Able to create accessible websites
• Be familiar with web content management systems supported by UFIT
• Use SiteImprove to identify and address accessibility issues on the web