UFIT BILLING/FISCAL CONTACT UPDATE REQUEST FORM

Please e-mail this completed form to it-bc-ufitbill@mail.ufl.edu with the Subject as "Contact Change." When this information has been updated in our system, we will send out a confirmation e-mail.

Complete to add new, update existing, or remove contact:

1. UFIT Customer Number(s):
2. UFIT Department Name(s):
3. Contact Name:
4. Phone:
5. E-mail:
6. Gatorlink Username*:
7. Contact name to be removed (if applicable):

*If your organization or department does not use Gatorlink, please enter your date of birth. We will contact you with instructions on how to complete a request for a Gatorlink Username.

Please visit the UFIT Business Center's Auxiliary Customers' webpage for other billing related information: https://business.it.ufl.edu/auxiliary-customers/